



[www.charteredlifebd.com](http://www.charteredlifebd.com)

# Annual Report 2016

**Chartered Life**  
Insurance Company Ltd.

# Chartered Life

Secured Life



মঠিক পরিকল্পনা মতানের উচ্চ শিক্ষার অবনয়ন  
... চার্টার্ড শিক্ষা বীমা

## Chartered Child Education Protection Plan

### চার্টার্ড-শিশু শিক্ষা নিরাপত্তা বীমা

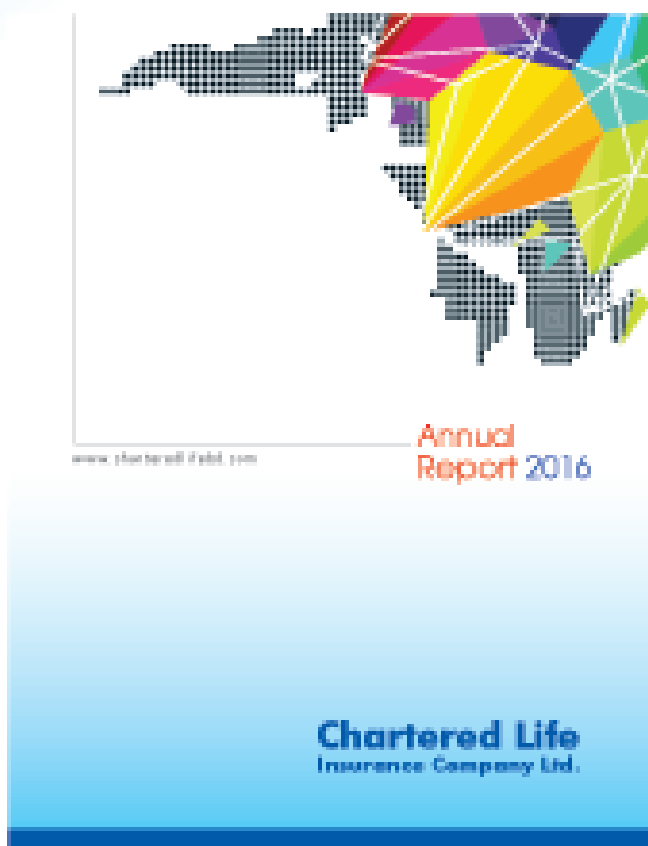
শিশুদের সঠিকভাবে গড়ে তুলতে প্রয়োজন যেমন মায়া মমতা, স্নেহ আর শাসন, তেমনই জরুরী দরকার দীর্ঘ সময় ধরে নিরবিচ্ছিন্নভাবে পর্যাপ্ত অর্থের যোগান। শিক্ষা ও জীবনের অন্যান্য প্রয়োজন মেটানোর জন্য শিশুর আপনার আয়ের উপর সম্পূর্ণ নির্ভরশীল। বর্তমানে উচ্চশিক্ষার ব্যয় অত্যধিক এবং তা ক্রমবর্ধমান। এই অত্যধিক ব্যয় অনেকের পক্ষে নিবারণ করা অনেক কঠিন। এ বিষয়ে মহান আল্লাহ তায়ালা বলেন, “তারা যেন ভয় করে, তারা যদি রেখে আসত তাদের পিছনে অসহায় সন্তান-সন্ততিদের তবে তারা তাদের ব্যাপারে আশংকা বোধ করত” (আল-কোরআন: সুরা নিসা-আয়াত:৯)।

#### শিশু শিক্ষা নিরাপত্তা বীমা সম্পর্কে আপনি কেন ভাবছেন?

আপনি নিজে সফলতার অবস্থানে আসীন হয়েছে। আর তাই বর্তমানে আপনার মনন-চিন্তার বিষয় হচ্ছে আপনার কোমলমতি শিশু আপনার পরিশ্রমের ফসল উপভোগ করুক এবং সে নিজের অবস্থানকে সুদৃঢ় করুক। আর এজন্যই আপনার চিন্তা-চেতনা হচ্ছে আপনার শিশুটিকে দেশে-বিদেশে যেখানেই হোক সুশিক্ষায় শিক্ষিত করে তার ভবিষ্যৎ উজ্জ্বল ও আলোকিত করা। তাই আপনার এ ধরনের সুপ্ত বাসনা, পুঞ্জিভূত স্বপ্নগুলোকে বাস্তবে রূপায়িত করতে “চার্টার্ড লাইফ ইন্সুরেন্স কোম্পানী লিমিটেড” আপনার সেবায় দিচ্ছে “চার্টার্ড -শিশু শিক্ষা নিরাপত্তা বীমা (মুনাফায়ুক্ত)”।

[www.charteredlifebd.com](http://www.charteredlifebd.com)

# ANNUAL REPORT 2016



**Chartered Life**  
Insurance Company Ltd.

# Contents

Letter of Transmittal .....	03
Notice of the 3 <sup>rd</sup> Annual General Meeting .....	04
Vision, Mission & Core Values .....	05
Corporate Directory .....	06
Shareholders .....	06
The Sponsors .....	07
Event Highlights .....	09
Board of Directors .....	14
Directors' Report .....	18
Our Presence .....	23
Auditors' Report .....	25
Proxy Form .....	47



# Letter of Transmittal

All Shareholders,  
Bangladesh Securities and Exchange Commission,  
Insurance Development and Regulatory Authority,  
Registrar of Joint Stock Companies & Firms,

Dear Sir (s),

ANNUAL REPORT FOR THE YEAR 2016.

The undersigned has the privilege of forwarding a copy of the Annual Report 2016 of Chartered Life Insurance Company Limited together with Directors' Report, Audited Financial Statements including Balance Sheet as at December 31, 2016 and the related Life Revenue Account and Cash Flow Statement for the year ended December 31, 2016 along with notes thereon for kind information and record.

Sincerely Yours,

By Order of the Board



**Md. Shahidul Islam**  
Chief Executive Officer (CC)

# Notice of the Third Annual General Meeting

Notice is hereby given that the 4th Annual General Meeting of the Shareholders of Chartered Life Insurance Company Limited will be held on Thursday the 21st October 2017 at 5:00 PM at the Head Office of the Company at SANARC Complex, 76, Shahid Tajuddin Ahmed Sharani, Tejgaon, Dhaka-1208, Bangladesh to transact the following agenda.

## Agenda:

01. ☐ To receive and approve the report of the Board of Directors regarding the affairs of the company for  
☐ the year ended 31st December 2016
02. ☐ To receive, consider and adopt the Accounts for the year ended 31st December, 2016 together with  
☐ the Auditor's Report
03. ☐ To appoint Auditors for the year 2017 and to fix their remuneration
04. ☐ To elect Directors as per Articles of Association of the Company

By Order of the Board



**Md. Shahidul Islam**  
Chief Executive Officer (CC)

Date: November , 2017

## Note:

1. A member entitled to attend and vote at the General Meeting may appoint a proxy to attend and vote in his/her stead. Such proxy shall be a member of the company. The proxy form duly stamped should be deposited at the registered office of the Company not later than 48 hours before the time fixed for the meeting.
2. For the sake of convenience, shareholders are requested to submit their queries if any, on the Directors' Report/Audited Accounts for the year 2016 at the Registered Office of the Company preferably 72 hours before the day of the Annual General Meeting.



To become the best life insurance company in Bangladesh as well as in South East Asia by ensuring economic freedom of the people and establishing utmost integrity, accountability and transparency.



- \* Build dynamic, sound and professional management team
- \* Conduct business in responsible manner
- \* Develop innovative products
- \* Enhance good governance
- \* Faster quality management system



- Creativity
- Happiness
- Accountability
- Respect
- Transparency
- Excellence
- Responsibility
- Ethics
- Development
- Leadership
- Integrity
- Faith
- Economic Freedom

## Corporate Directory

01. Name of Company    ☐ : Chartered Life Insurance Company Ltd.
03. Date of Incorporation    ☐ : 29th July, 2013
04. Commencement of Business    ☐ : 30th July, 2013
05. Authorised Capital    ☐ : 250 Crore (Two hundred and Fifty Crore)
06. Paid up Capital    ☐ : 18 Crore (Eighteen Crore)
07. Nature of Business    ☐ : Life Insurance
08. Registered Office    ☐ : SANARC Complex, 76, Shahid Tajuddin Ahmed Sharani  
☐ : Tejgaon, Dhaka-1208, Bangladesh.
09. Auditors    ☐ : Haque Shahalamm Mansur & Co. Chartered Accountants  
☐ : 27, Bijoy Nagar, Shaj Bhaban, 6th Floor,  
☐ : B-11, Dhaka-1000, Bangladesh
10. Actuary    ☐ : Mohammad Sohrab Uddin PhD, AIA
11. Reinsurer    ☐ : SCOR Global Life
12. Bankers    ☐ : BRAC Bank Ltd, Eastern Bank Ltd,  
☐ : City Bank Ltd, Al-Arafah Islami Bank Ltd, Dutch-Bangla Bank Ltd.

## Shareholders

SL	Name	No. of Shares
1	Vice Principal Md. Abdus Shahid	900000
2	Shykh Seraj	1800000
3	Unique Hotel & Resorts Ltd. (Represented by (Mohammad Golam Sarwar, FCA)	1800000
4	Energypac Power Generation Ltd. (Represented by Md. Rabiul Alam)	1800000
5	GPH Power Generation Ltd. (Represented by Md. Jahangir Alam)	1800000
6	Md. Rezaul Karim	1800000
7	Durjay Khan Majlish	1800000
8	Mohammad Nazim Uddin Khan	1800000
9	Shamshed Ali	1116000
10	Ghulam Mustafa	900000
11	Golden Oil Mills Ltd. (Represented by Niaz Ahmed)	900000
12	Zillur Rahman Zilu	612000
13	Munayam Khan Babul	612000
14	Mohd. Imtiaz Ahmed	360000

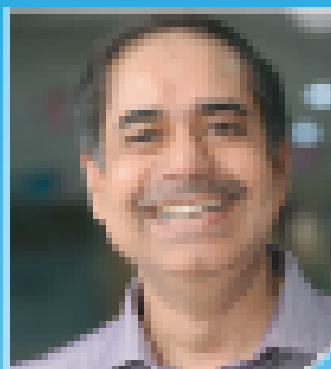
# THE SPONSORS



Vice Principal Md. Abdus Shahid



Shykh Seraj



Md. Rezaul Karim

Energypac Power Generation Ltd.  




Ghulam Mustafa

Unique Hotel & Resorts Ltd.



# THE SPONSORS

Golden Oil Mills Ltd.



**Durjay Khan Majlish**

GPH Power Generation Ltd.



**Mohammad Nazim Uddin Khan**



**Munayem Khan Babul**



**Zillur Rahman Zilu**



**Shamshed Ali**



**Mohd. Imtiaz Ahmed**

# Event Highlights



◀ Honorable Chairman presiding 3rd Annual General Meeting-2016

Or

Vice Principle Md. Abdus Shahid Honorable Chairman of Chartered Life is Presenting the Director's Report to the Shareholders on behalf of presiding 3rd Annual General Meeting-2016 (AGM)



◀ "Health Insurance Plan" Product Launching Ceremony by honorable Board of Directors.



◀ One Crore Business Achievement & New year celebration with Vice principal Md. Abdus Shahid chairman of Chartered Life & Others Directors.



◀ Mohammad Nazim Uddin Khan, Director of Chartered life is giving his precious speech in managers conference-2016

# Event Highlights



- ◀ Inaugural ceremony of Moulvibazar Branch by honorable Chairman, Directors & Chartered high official on 29 October 2016.



- ◀ Valued Speech addressing by honorable director Mr. Mohd. Noor Ali on Managers Conference-2016.



- ◀ Mohammad Nazim Uddin Khan, Honorable Director of Chartered Life handed over best UM Performance award to Mr. Kawser.



- ◀ Mr. Mohd. Noor Ali, Independent Director of Chartered Life handed over best BM Performance award to Mr. Shahid.



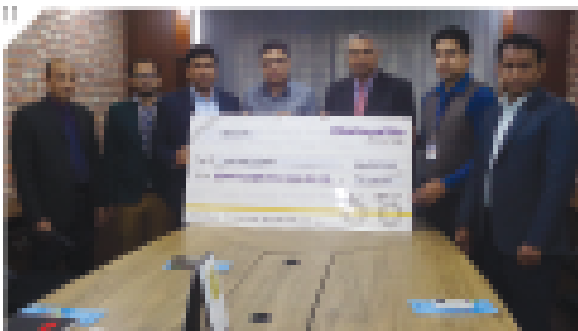
# Event Highlights



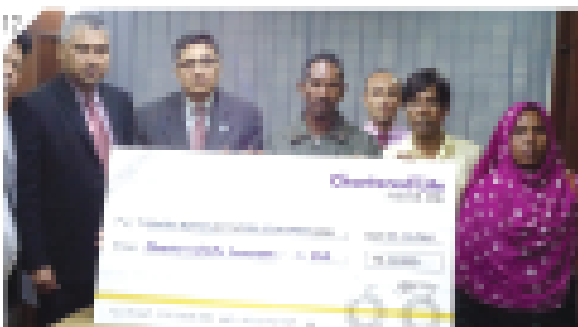
- ◀ Relief distribution form Chartered Life to Rohingya Refugees by honorable Chairman & CEO (cc).



- ◀ Re-Elected Chairman Vice Principal Md. Abdus Shahid receiving flower bouquets from chartered Life high officials.

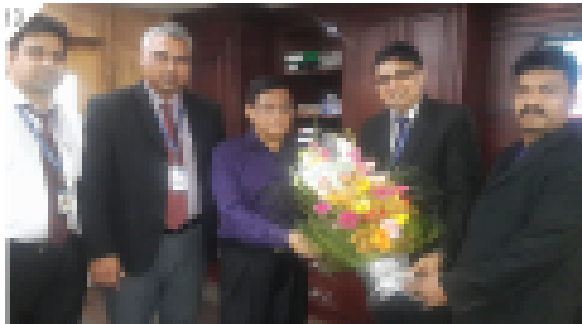


- ◀ Chartered Life is handing over the DBT. 2,20,800/- cheque to the nominee of the policyholder at the Group Death Claim Cheque Hanover Ceremony.



- ◀ Chartered Life is handing over the DBT. 50,000/- cheque to the nominee of the policyholder at the Death Claim Cheque Hanover Ceremony.

# Event Highlights



- ◀ Introducing with IDRA Chairman by chartered Life high official.



- ◀ Chartered Life Participated Job Requiring Fair at BOP.



- ◀ Discussion Course on Money Laundering at Chartered Life Head Office.



- ◀ Participants of Chartered Life gather a meeting of anti terrorism meeting.



## BOARD OF DIRECTORS

- |                                    |                      |
|------------------------------------|----------------------|
| 1. Vice Principal Md. Abdus Shahid | Chairman             |
| 2. Mr. Shykh Seraj                 | Vice-Chairman        |
| 3. Mr. Mohd. Noor Ali              | Independent Director |
| 4. Mr. Faridur Reza Sagar          | Independent Director |
| 5. Mr. Md. Rabiul Alam             | Director             |
| 6. Mr. Md. Jahangir Alam           | Director             |
| 7. Mr. Mohammad Golam Sarwar, FCA  | Director             |
| 8. Mr. Md. Rezaul Karim            | Director             |
| 9. Mr. Ghulam Mustafa              | Director             |
| 10. Mr. Niaz Ahmed                 | Director             |
| 11. Mr. Durjay Khan Majlish        | Director             |
| 12. Mr. Mohammad Nazim Uddin Khan  | Director             |
| 13. Mr. Shamshed Ali               | Director             |

## BOARD OF DIRECTORS



**Vice Principal Md. Abdus Shahid**  
Chairman



**Shykh Seraj**  
Vice-Chairman



**Mohd. Noor Ali**  
Independent Director



**Md. Rabiul Alam**  
Director



**Faridur Reza Sagar**  
Independent Director

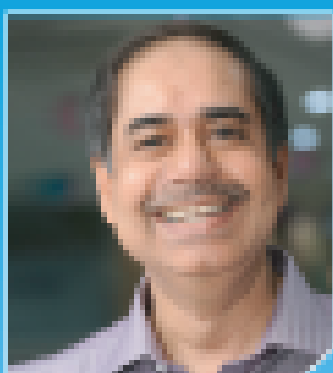


**Md. Jahangir Alam**  
Director

## BOARD OF DIRECTORS



**Ghulam Mustafa**  
Director



**Md. Rezaul Karim**  
Director



**Mohammad Golam Sarwar, FCA**  
Director



**Niaz Ahmed**  
Director



**Durjay Khan Majlish**  
Director



**Mohammad Nazim Uddin Khan**  
Director



**Shamshed Ali**  
Director

1000

[illegible]

# DIRECTORS' REPORT

Respected Directors/ Shareholders,

Assalamualaikum

It is my great pleasure to welcome you at the 4th Annual General Meeting of Chartered Life Insurance Company Limited. I, on behalf of the Members of the Board, feel great honored to be able to present before you the Annual Report-2016 together with the Audited Accounts of the company for the year ended on 31st December, 2016 and the Auditors Report thereon.

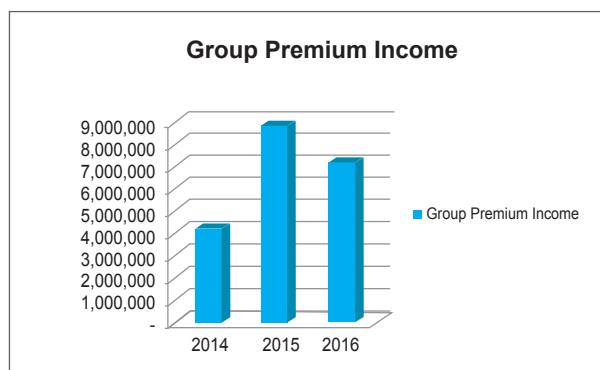
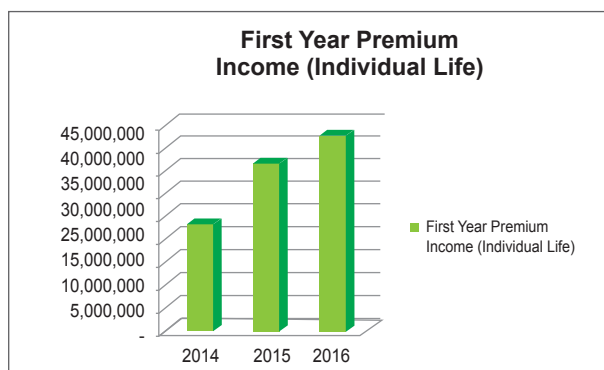
## Insurance Scenario

Chartered Life Insurance Company Limited had completed second year of its business having achieved BDT 6,99,65,157 gross premium. This achievement was possible by superior service quality, innovative products and good management. The insurance industry has been coming to the shape effects of the regulatory measures taken by the Insurance Development and Regulatory Authority (IDRA). The authority has been assigned with the responsibility of development of Insurance Industry as well as to regulate the industry within the purview of the Insurance Act 2010 so as to ensure a level playing field for all companies. Within a short span of time, the authority has succeeded in bringing about significant changes within the business regime in the insurance industry. Chartered Life Insurance Company Ltd has been expecting a disciplined market where the Company can run business to insure and secure the life of its policyholders through establishing corporate governance by ensuring transparency and accountability.

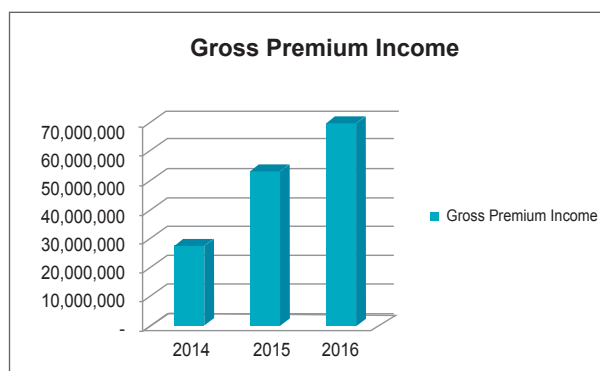
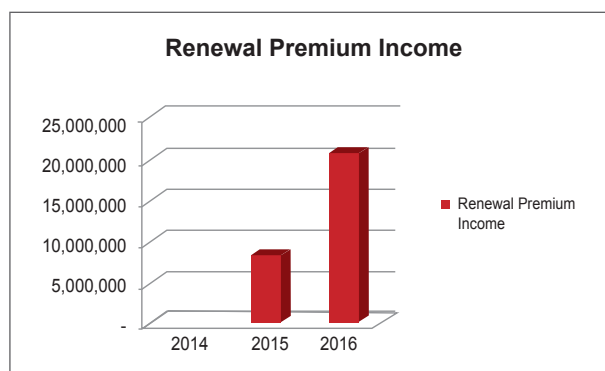
## Financial Highlights

### Premium Income

The company earned first year premium income of BDT 4,23,12,778 in Individual Life Insurance, BDT 71,17,954 in Group Life Insurance in the year 2016.



The company earned renewal premium income of BDT 2,05,34,425 in 2016 which was BDT 80,70,561 in 2015.



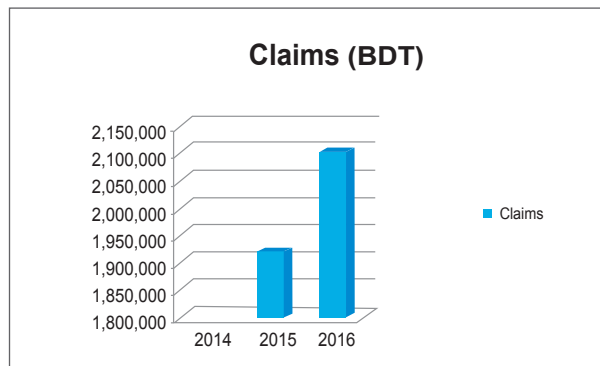
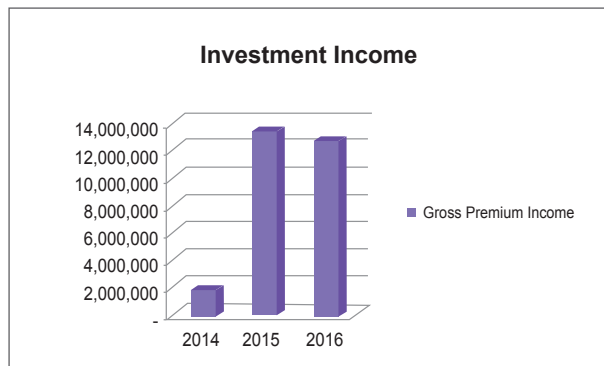


➤ **Investment Income**

The Company earned investment income of BDT1,26,04,749 in 2016 which was BDT 1,33,99,357 in 2015.

➤ **Claims**

The Company has paid an amount of BDT 21,00,983 to policyholders in the year 2016 against death and accidental claim.

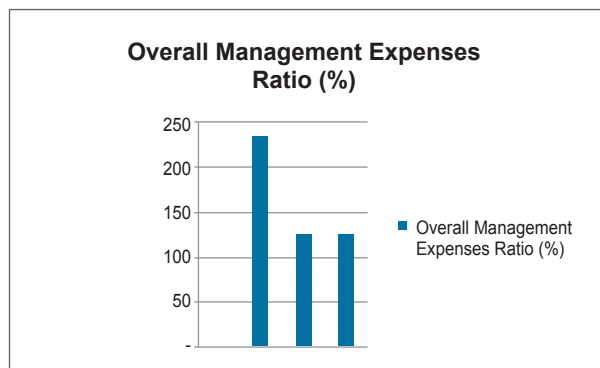
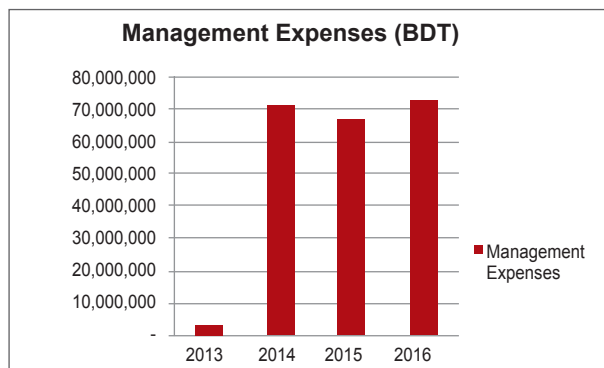


➤ **Assets**

The Company has sound asset management policy which assures the safeguarding of assets against unauthorized use or disposition. The Company also follows proper records and policy regarding capital expenditures.

➤ **Management Expenses**

Realizing the need of improving productivity to maintain profitability in a competitive market, the company continued its aggressive cost management strategies through the year. The overall management expenses were declined by 82% in 2016. Overall management expenses are 102% in 2016 whereas 124% in 2015.



**Management**

The day to day activities of Chartered Life Insurance Company Limited are being looked after by an experienced management team with wide exposure in insurance industry. The functional departments are led and supervised by professional executives in the respective fields.

**Management Committees**

There are various committees consisting of senior executives to administer major functions of the Company effectively and efficiently. The Management Supervisory Committee (ManCom) is to make management decisions of day to day activities, the Claim Committee is to scrutinize & recommend the claims intimated, the Product Development Committee is to develop innovative product & distribution channel, the Ethics & Integrity Committee is to ensure ethical practice and integrity in running business, the Asset Management Committee is to ensure proper inventory of the fixed assets of the Company. There is an unit for complying the laws regarding anti money laundering & combating terrorist financing under the supervision of Chief Anti Money Laundering Compliance Officer (CAMLCO).

### **Product Development & Distribution Channel Development**

Chartered Life Insurance Company Limited is continuously developing its products depending on the trend of the market, changes in financial market and social demand. In order to meet the present stiff competition and challenges the company is constantly trying to upgrade its existing product range and to develop new products as well. The Company is developing different distribution channel for supplying the products and services to the customers door steps.

### **Corporate Social Responsibility**

The Company always acknowledges its responsibilities for the well being of the society and takes part in such activities whenever it becomes necessary. We pursue a strong policy in respect of corporate social responsibility. Our corporate social responsibility includes our customer, employees, shareholders, business associates and a society as a whole.

### **Prospect for 2017**

Chartered Life Insurance Company Ltd. is aspiring to be one of the leading life insurance companies in the country. The Company has already gained firm confidence of its clients for its customer oriented products, prudent & techno savvy management, efficient product & service delivery, regulatory compliance and good governance. The Management will take the following measures to achieve the target for the year 2017:

- \* Developing different innovative product & service distribution channel.
- \* Expanding and explore new business areas through agency distribution channel.
- \* Initiating new product development and customization the existing products as per market trend and customer demand.
- \* Recruiting efficient manpower and arrange required training program both for the regular and development staff.
- \* Initiating more promotional programs in print, electronic & social media and generate new innovative ideas for improvisation of the customer service.

### **Election of Directors**

In accordance with the Article 91 & 92 of the Company's Articles of Association, minimum one third of the directors from Sponsor Shareholders shall retire from the office by rotation on seniority basis.

### **Appointment of Auditors**

The Auditors M/s Haque Shahalamm Mansur & Co. Chartered Accountants will retire at the conclusion of ensuing Annual General Meeting and being eligible under section 210 of the Companies Act 1994 offered themselves for re-appointment.

### **Corporate Governance**

The Executive Committee & the Audit Committee comprising the members from the Board have been functioning which comply with the relevant guidelines of Securities & Exchange Commission on Corporate Governance. The Committees look into compliance of various procedures and regulations related to Corporate Governance and review various guidelines, procedures to safeguards & minimize the incidents of various risks faced by the Company in the business environment.

### **Director's Responsibility Statement**

With regard to responsibilities for preparation and presentation of the Financial Statements, the Directors confirm that:

1. The financial statements together with the notes thereon have been drawn up in conformity with the companies Act-1994, Insurance Act-2010, Insurance Rules 1958 and Securities and Exchange Rules 1987. These statements present fairly the Company's statement of affairs, the result of its operation and cash flow.
2. In the preparation of the annual accounts, the applicable accounting standards have been followed along with proper explanation relating material departure, if any.
3. The Directors had selected each accounting policy and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of financial year and of the results of the Company for that period.

4. The Directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Company's Act, 1994, Insurance Act-2010, Insurance Rules 1958 and Securities and Exchange Rules 1987 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
5. The Directors had prepared the annual accounts on "Going Concern" basis.
6. The Internal Control system is sound in design and effectively implemented and monitored.

**Acknowledgement**

On behalf of the Board of Directors, I wish to thank to our valued policy holders, shareholders, Insurance Development and Regulatory authority (IDRA), Bankers, Securities and Exchange Commission (SEC) for their continuous support and cooperation.

The Board of Directors also expresses deep appreciation to the Sponsors, Patrons, Management, all members of staff and well wishers, whose continued support and patronage have made the results possible.

For and on behalf of the Board



**Vice Principal Md. Abdus Shahid**  
Chairman



## Our Presence

### Rajshahi Sales Office

Chartered Life Insurance Company Ltd.  
Moriom Ali Tower (3rd Floor) Barnali Moor  
Greater Road, **Rajshahi**, Cell # 01777770971

### Chittagong Sales Office

Chartered Life Insurance Company Ltd.  
59-Islam Tower, CDA Avenue, Muradpur,  
**Chittagong**, Cell # 01777770975

### Comilla Sales Office

Chartered Life Insurance Company Ltd.  
Hilton Tower (5th Floor) 176 Monohorpur, Rajgong Bazar  
**Comilla-3500**, Cell # 01777770981

### Chakaria Sales Office

Chartered Life Insurance Company Ltd.  
Anowar Shopping Complex (2nd floor) Chiringa  
**Chakaria**, Cox's Bazar, Cell # 01816126340

### Khulna Sales Office

Chartered Life Insurance Company Ltd.  
2-A KDA Avenue  
**Khulna**, Cell # 01911046873

### Biplob Agency

Chartered Life Insurance Company Ltd.  
Mahamud Complex, 2nd Floor,  
DhopadigirPar, **Sylhet**, Cell # 01777770983

### Feroze Agency

Chartered Life Insurance Company Ltd.  
Ayub Trade Center (10th Floor) 1269/B, SK. Mujib  
Road, Agrabad C/A, **Chittagong**, Cell # 01777770977

### Taslima Agency

Chartered Life Insurance Company Ltd.  
Razia Plaza, 5th Floor, 184 Senpara Parbota,  
Mirpur-10, **Dhaka-1216**, Cell # 0177777098

### Mohim Agency

Chartered Life Insurance Company Ltd.  
Jumma Shopping Center (2nd floor)  
Mizan Road, **Feni**, Cell # 01777770985

### Rezaul Agency

Chartered Life Insurance Company Ltd.  
Canada Square (3rd Floor), 27-Rambabu Road, Opposite  
of Biddyamoyee School), **Mymensingh**, Cell # 01777770997

### Enam Agency

Chartered Life Insurance Company Ltd.  
Bhuiyan Complex, Agrani Bank Road  
Kasba, **B-Baria**, Cell # 01777770973

### Monirul Agency

Chartered Life Insurance Company Ltd.  
Aziz Bulding, 4th Floor, (Trust Bank) Golabaria, Feni  
Road, Chowmuhan, **Noakhali**, Cell - 01777770994

### Habib Agency

Chartered Life Insurance Company Ltd.  
47 M.E.F Center(3rd floor), SSK Road,  
**Feni**, Cell # 01777770993

### Rabi Uliah Agency

Chartered Life Insurance Company Ltd.  
Ga-131, Link Road, Middle Badda,  
**Dhaka-1212**, Cell # 01777770957

### Shahid Agency

Chartered Life Insurance Company Ltd.  
Dewan Square (2nd floor) 135, Dewan Hat,  
SK. Mojib Road, **Chittagong**, Cell # 01777770959

### Abdullah Agency

Chartered Life Insurance Company Ltd.  
Al Imarat Complex (1st Floor) Ferriyghat  
Road, Lichubagan, Chodroghona, Rangunia,  
**Chittagong**, Cell-01777770988

### Kawsar Mia Agency

Chartered Life Insurance Company Ltd.  
Choudhury Cotage, Amtola,  
South Alekanda, **Barisal**, Cell: 01777770998

### Rabi Agency

Chartered Life Insurance Company Ltd.  
Sardar Motors Building, Polashpole, Old Bus stand  
**Shatkira**, Cell-01718845666

### Moulavi Bazar Agency

Chartered Life Insurance Company Ltd.  
Zaima Complex, Kusumbag,  
Sylhet Road, **Moulavi Bazar**, Cell: 01726093060

### Cox's Bazar Agency

Chartered Life Insurance Company Ltd.  
Siddique Mansion (3rd Floor) Kalur Dokan  
Main Road, **Cox's Bazar**, Cell # 01919146900

### Jhalkathhi Unit Office

Chartered Life Insurance Company Ltd.  
Morshed Complex, (4th Floor) 6, Sattya Saran  
Road, (Hoglapatti), **Jhalkathhi**, Cell- 01712292534

### Barayar Hat Unit Office

Chartered Life Insurance Company Ltd.  
171, Raiza Building, Bisshwa Road,  
Baroyar Hat, **Chittagong**, Cell # 01812350581

### Naogaon Unit office

Chartered Life Insurance Company Ltd.  
Gaza Super Market-3, Chakdeb, Main Road  
**Naogaon**, Cell # 01717905687



মানুষের জীবন সংগ্রাম মুখর। জন্মলগ্ন থেকেই মানুষকে জড়িয়ে যেতে হয় জীবনযুদ্ধে। জীবনের মোড়ে মোড়ে উৎপেতে থাকা শত বাঁধা-বিপত্তি আর ঘাত-প্রতিঘাত পেরিয়ে পৌঁছাতে হয় জীবনের কাক্ষিত লক্ষ্যে। জীবনযুদ্ধে হারজিত থাকবে। পরাজয়ে ভেঙে পড়লে চলে না। নব উদ্যমে এগিয়ে যেতে হয় সামনে। তার জন্য থাকতে হয় রণকৌশল। নিতে হয় নিজেকে সুরক্ষিত করার বিভিন্ন মেয়াদি পরিকল্পনা। আপনার আর আপনার প্রিয়জনের জীবনকে সব ঘাত আর প্রতিঘাত থেকে সুরক্ষিত করে নিরাপদ আগামী নিশ্চিত করতে চার্টার্ড লাইফ ইন্স্যুরেন্স নিয়ে এসেছে 'চার্টার্ড-মেয়াদি বীমা-২'।

## Chartered Life Secured Life

চার্টার্ড-মেয়াদি বীমা-২ এর আওতায় গৃহীত বীমার মেয়াদপূর্তিতে বীমা অংকের পুরো টাকা প্রাপ্ত হবেন অথবা মেয়াদকালের যে কোন সময় আপনার অকাল মৃত্যু হলে বীমা অংকের পুরো টাকা আপনার প্রিয়জনকে পৰিশোধ করা হবে।

### কন্ড কিংবা রোদুর, সুরক্ষিত আগামী

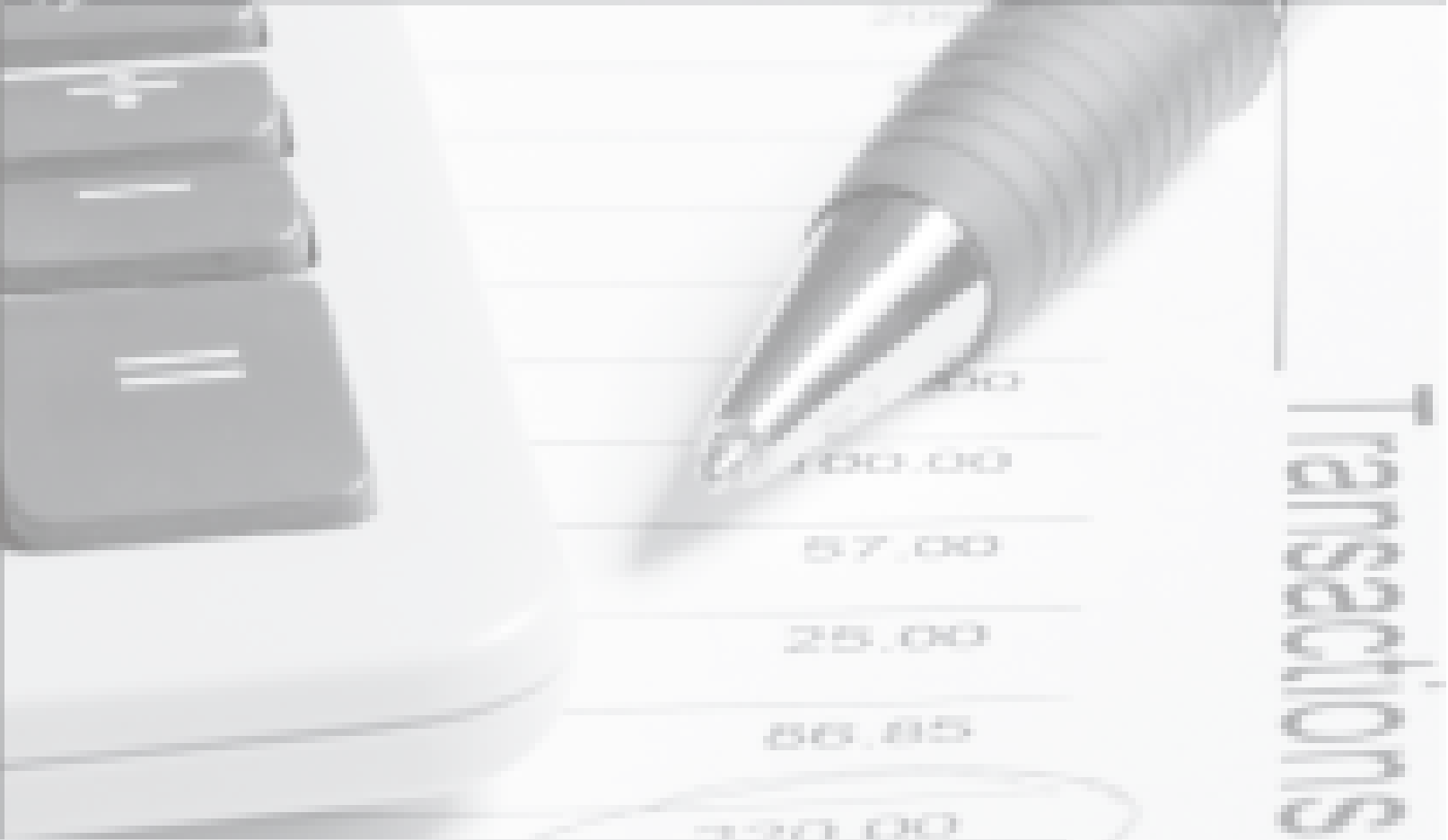
#### সুবিধাসমূহঃ

- ১। বীমার মেয়াদপূর্তিতে বীমা অংকের পুরো টাকা প্রদান করা হবে।
- ২। বীমা পলিসির মেয়াদের মধ্যে যে কোন সময় বীমাগ্রহীতার অকাল মৃত্যু হলে তাঁর নমিনীকে বীমা অংকের পুরো অর্থ প্রদান করা হবে।
- ৩। বীমাগ্রহীতা তাঁর জরুরী প্রয়োজনে অন্তত দুবছর প্রিমিয়াম পরিশোধ সাপেক্ষে গৃহীত বীমার বিপরীতে তার সমর্পণ মূল্যের সর্বোচ্চ ৯০% ঋণ হিসেবে গ্রহণ করতে পারবেন।
- ৪। বীমাগ্রহীতা মোট বীমা অংকের উপর নির্দিষ্ট পরিমাণ আয়কর রেয়াত পাবেন এবং বীমা দাবীর মাধ্যমে প্রাপ্ত অর্থ সম্পূর্ণভাবে আয়করমুক্ত।

Chartered

**Endowment**  
plan?

*Rain or shine have a secured day*



# FINANCIAL STATEMENTS

Audited  
Financial Statements  
To The Shareholders Of The  
**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
For The Year Ended 31 December, 2016

**HAQUE SHAHALAM MANSUR & CO.  
CHARTERED ACCOUNTANTS**

27, Bijoy Nagar, ShajBhaban (6th floor), B-11  
Dhaka-1000  
Phone : 8311197, 9362649, 9358787

Reference:HSAMC/CLICL/04/2017

---

**Auditors' Report to the Shareholders of Chartered Life Insurance Company Limited**

We have audited the accompanying Balance Sheet of Chartered Life Insurance Company Limited as of 31 December, 2016 and the related Life Revenue Account and Statement of Cash Flows together with the notes thereto for the year then ended. The preparations of these financial statements are the responsibility of the Company's management. Our responsibility is to express an independent opinion on these financial statements based on our audit.

We conducted our audit in accordance with Bangladesh Standard on Auditing (BSA). Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining on test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements prepared in accordance with BSA, give a true and fair view of the state of the Company's affairs as of 31 December 2016 and of the results of its operations and its cash flows for the year then ended and comply with the Companies Act, 1994, the insurance Act, 2010 and Rules, 1958, the Securities and Exchange Rules, 1987 and other applicable laws and regulations.

**We also report that:**

- i) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of our audit and made due verification thereof;
- ii) In our opinion, proper books of account as required by law have been kept by the Company so far as it appeared from our examination of those books and proper returns adequate for the purposes of our audit have been received from the branches not visited by us;
- iii) The Company's Balance Sheet, Life Revenue Account and its Cash Flows dealt with by the report are in agreement with the books of account and returns;
- iv) The expenditure incurred was for the purposes of the Company's business;
- v) as per section 62(2) of the Insurance Act, 2010 we certify that to the best of our knowledge and belief and according to the information and explanations given to us, all expenses of management wherever incurred and whether incurred directly or indirectly in respect of insurance business of the Company transacted in Bangladesh during the year under report have been duly debited to the related Life Revenue Account of the Company; and
- vi) as per regulation 11 of part 1 of the third schedule of the Insurance Act, 1938 as amended, we certify that to the best of our information and as show by its books, the Company during the year under report has not paid any person any commission in any form outside Bangladesh in respect of any of its business re-insured abroad.

Dated, Dhaka  
21 May 2017

  
HAQUE SHAHALAM MANSUR & CO.  
Chartered Accountants




**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**BALANCE SHEET**  
AS AT 31ST DECEMBER 2016

Particulars	Notes	2016	2015	
		TAKA	TAKA	
<b>CAPITAL AND LIABILITIES</b>				
<b>SHAREHOLDERS CAPITAL</b>				
<b>Authorized</b>				
25,00,00,000 Ordinary Shares of Tk. 10 each		2,500,000,000	2,500,000,000	
<b>Issued, Subscribed and Paid - up Capital</b>				
18,000,000 shares of Tk.10 each				
fully paid up		04	180,000,000	180,000,000
<b>BALANCE OF FUNDS AND ACCOUNTS</b>			<b>(5,008,614)</b>	<b>(13,663,695)</b>
Life Insurance Fund		05	(5,008,614)	(13,663,695)
<b>AMOUNT DUE TO OTHER PERSONS OR BODIES</b>				
<b>CARRYING ON INSURANCE BUSINESS</b>		06	632,747	321,175.00
<b>LIABILITIES AND PROVISIONS</b>				
Estimated liabilities in respect of outstanding claims		07	1,786,855.00	1,903,560.00
Loan from Director		08	33,820,371	61,820,371
Bank Loan		09	5,099,393	-
Sundry Creditors		10	7,382,406	8,068,490
Premium Deposit		11	1,130,356	774,026.00
<b>Total</b>			<b>224,843,514</b>	<b>239,223,927</b>
<b>PROPERTY AND ASSETS</b>				
<b>LOAN</b>				
On Insurer's Policies within their surrender value			95,000.00	-
<b>INVESTMENTS - AT COST</b>				
Statutory Deposit with Bangladesh Bank		12	15,000,000	15,000,000
Fixed Deposit with Bank		13	146,000,000	166,572,452
<b>Interest, Dividends and Rents Accuring but not due</b>		14	9,043,123	4,328,633
<b>ADVANCE DEPOSIT AND SUNDRY DEBTORS</b>		15	9,367,721	13,785,239
<b>CASH, BANK AND OTHER BALANCES</b>				
On STD and Current Account with Banks		16	13,802,303	12,475,482
Cash in Hand		17	78,204	57,283
Outstanding Premium		18	1,377,436	733,582
<b>OTHER ASSETS</b>				
Fixed Assets (At Cost Less Accumulated Depreciation)		19	27,154,766	23,240,430
Preliminary Expenses		20	2,382,325	2,382,325
Stamps & Printing materials in Hand		21	542,636	648,501
<b>Total</b>			<b>224,843,514</b>	<b>239,223,927</b>

The accompanying notes form an integral part of the financial statements.

  
Chief Executive Officer (CC)

  
Director

  
Director

  
Chairman

Dated : Dhaka  
21 May, 2017


  
HAQUE SHAHALAM MANSUR & CO.  
Chartered Accountants

**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**LIFE REVENUE ACCOUNT**  
FOR THE YEAR ENDED 31ST DECEMBER, 2016

Particulars	Notes	2016	2015
		TAKA	TAKA
<b>BALANCE OF FUND AT THE BEGINNING OF THE YEAR</b>		(13,663,695)	(20,563,814)
PREVIOUS YEARS' ADJUSTMENTS		-	5,921,764
<b>PREMIUM LESS REINSURANCE:</b>			
First Year Premium (Ekok Bima)		42,312,778	36,299,375
Renewal Premium (Ekok Bima)		20,534,425	8,070,561
Group Insurance Premium		7,117,954	8,708,817
		<b>69,965,157</b>	<b>53,078,753</b>
<b>Gross Premium</b>		<b>69,965,157</b>	<b>53,078,753</b>
Less: Re-Insurance		659,290	340,532
<b>Net Premium</b>		<b>69,305,867</b>	<b>52,738,221</b>
Interest, Dividend and Rent	22	12,990,389	16,061,331
Others Income	23	61,907	4,380
<b>Total</b>		<b>68,694,468</b>	<b>54,161,882</b>
<b>First Year Premium, where the maximum Premium paying period is:</b>			
Single		9,132,051	6,423,514
Two years		-	-
Three years		-	-
Four years		-	-
Five years		51,000	762,500
Six years		1,000	74,000
Seven years		1,000	21,000
Eight years		1,000	20,000
Nine years		-	-
Ten years		2,016,275	4,539,626
Eleven years		-	-
Twelve years or over		31,110,452	24,458,735
		<b>42,312,778</b>	<b>36,299,375</b>

  
Chief Executive Officer (CC)

  
Director

  
Director

  
Chairman

Dated : Dhaka  
July 25, 2016

  
HAQUE SHAHALAM MANSUR & CO.  
Chartered Accountants

Particulars	Notes	2016	2015
		TAKA	TAKA
FOR CLAIM DUE OR INTIMATED) LESS REINSURANCE			
By Death IL		1,708,855	1,914,546
By Surrender <del>2009</del>		2,668	-
By Hospitalization		389,460	-
A. Sub Total		2,100,983	1,914,546
Expenses of Management			
Commission:			
a. Commission to Insurance Agents (less that on reinsurance)		14,111,303	10,802,306
b. Allowances and Commissions (other than commission including in sub-item (a) preceding)		12,793,237	8,174,126
B.Sub Total		26,904,540	18,976,432
Salaries etc. (other than to agents and those contained in the allowance and commission)		17,688,182	16,870,299
Actuary Fees		163,875	-
Advertisement and Publicity		121,372	53,255
AGM Expenses		150,196	102,919
Auditor's Fee		75,000	75,000
Award's Night Exp.		648,638	-
Bank Charges		108,366	106,950
Bima Mela		362,082	-
Branch Office License Fees		57,000	-
Car Maintenance		682,940	337,628
Cayrrying Charge		37,970	66,750
Computer Maintenance		117,465	104,590
Career Fair		57,061	-
Crokeries & Cutleries		8,926	70,892
Company Trade Licence		22,500	33,285
Conveyance		55,290	35,329
Business Development Expenses		1,348,144	636,988
Director's Fee		186,750	150,000
Electricity Expenses		488,684	150,946
Entertainment		30,200	48,545
E-Mail & Internet		64,005	63,000
Festival Bonus		1,350,500	1,326,875
Fees, Subscription & Donation		146,000	136,500
Forms & Stamps		156,750	105,770
Fuel Cost		364,413	332,499
Garage Rent		60,000	30,000
House Maintenance		420,000	892,042
Insurance Policy Stamp		511,540	418,875
Interest on Bank Loan		145,217	-
Incentive Bonus		-	1,810,022
Legal Expenses		-	6,978
Sub Total (a)		25,629,066	23,965,937

Particulars	Notes	2016	2015
		TAKA	TAKA
Lose on Sale of Motor Car		-	783,618
Medical Expenses		157,015	123,558
Meeting Expenses		128,417	39,534
Newspaper & Peiodicals		7,440	5,202
Office Expenses		233,761	224,399
Office Maintenance		135,288	-
Office Rent		11,298,775	15,185,455
Postage, Telephone and Fax		437,681	317,274
Printing Expenses		1,385,835	889,543
Registration and Renewal Fees		185,766	196,388
Registrar of Joint Stock Exp.		36,000	-
Stationery Expenses		143,409	149,349
Training Expenses		226,237	31,216
Travelling Expenses		1,092,162	1,331,519
Water & Sewarage		24,250	2,050
Website Development Exp.		-	30,000
Utilities Expenses		448,261	343,649
<b>Sub Total (b)</b>		<b>15,940,297</b>	<b>19,652,754</b>
<b>C. Total (a+b)</b>		<b>41,569,363</b>	<b>43,618,691</b>
<b>D. Total Expenses of Management (B+C)</b>		<b>68,473,903</b>	<b>62,595,123</b>
<b>E. Other Expenses</b>			
Depreciation on Fixed Assets		3,128,196	3,315,908
<b>Total Expenses (A+D+E)</b>		<b>73,703,082</b>	<b>67,825,577</b>
<b>BALANCE OF THE FUND AT THE END OF THE YEAR</b>			
<b>AS CARRIED OVER STATEMENT OF FINANCIAL POSITION</b>		(5,008,614)	(13,663,695)
<b>Total</b>		<b>68,694,468</b>	<b>54,161,882</b>

The accompanying notes form an integral part of these financial statements.



Chief Executive Officer (CC)



Director



Director



Chairman

Dated : Dhaka  
July 25, 2016

  
 HAQUE SHAHALAM MANSUR & CO.  
 Chartered Accountants

**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**STATEMENT OF CASH FLOW**  
FOR THE YEAR ENDED 31ST DECEMBER, 2016

PARTICULARS	2016	2015
	TAKA	TAKA
<b>A. CASH FLOW FROM OPERATING ACTIVITIES :</b>		
Collection of Premium	69,663,672	52,154,187
Agency Licence Fees	(23,400)	(5,560)
Payment for Re-insurance	(659,290)	(19,357)
Payment for management Expenses	(64,534,670)	(49,190,549)
Payment for outstanding Expenses	(4,980,308)	(16,246,962)
Purchase of forms, stamp	(511,540)	(686,770)
Source tax(Income tax) deducted	(653,301)	(399,387)
<b>Net Cash Flow from operating activities</b>	<b>(1,698,837)</b>	<b>(14,394,398)</b>
<b>B. CASH FLOW FROM INVESTING ACTIVITIES :</b>		
Acquisition of Fixed Assets	(7,042,532)	(4,252,172)
Interest Received	7,623,661	4,409,354
FDR Encashment	20,572,452	(160,000,000)
<b>Net Cash Flow from investing activities</b>	<b>21,153,581</b>	<b>(159,842,818)</b>
<b>C. CASH FLOW FROM FINANCING ACTIVITIES :</b>		
Loan & Advance Receive	10,531,922	-
Loan & Advance Payment	(29,713,924)	-
Sundry Debtors	1,075,000	(3,639,737)
<b>Net Cash Flow from financing activities</b>	<b>(18,107,002)</b>	<b>(3,639,737)</b>
<b>D. Net increase/(Decrease) in cash and cash Equivalents (A+B+C)</b>	<b>1,347,742</b>	<b>(177,876,953)</b>
<b>E. Cash and Cash Equivalents at the beginning of the year</b>	<b>12,532,765</b>	<b>190,409,718</b>
<b>F. Cash and Cash Equivalents at the end of the year (D+E)</b>	<b>13,880,507</b>	<b>12,532,765</b>

The annex notes form an integral part of these financial statements.



Chief Executive Officer (CC)



Director



Director



Chairman

Dated : Dhaka  
July 25, 2016

  
HAQUE SHAHALAM MANSUR & CO.  
Chartered Accountants

**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**STATEMENT OF LIFE INSURANCE FUND**  
FOR THE YEAR ENDED 31ST DECEMBER, 2016

Particulars	2016	2015
	TAKA	TAKA
<b>ASSETS</b>		
Investments	146,000,000	166,572,452
Statutory Deposit with Bangladesh Bank	15,000,000	15,000,000
Advance Deposit and Sundry Debtor	9,462,722	13,785,239
Interest, Dividends and Rents Accruing but not due	9,043,123	4,328,633
Cash, Bank and Other Balances	13,880,507	12,532,765
Outstanding Premium	1,377,436	733,582
Fixed Assets (At Cost Less Accumulated Depreciation)	27,154,766	23,240,430
Preliminary Expenses	2,382,325	2,382,325
Stamps & Printing materials in Hand	542,636	648,501
	<b>224,843,515</b>	<b>239,223,927</b>
<b>LESS: LIABILITIES</b>		
Sundry Creditor	7,382,406	8,068,490
Loan from Director	33,820,371	61,820,371
Bank Loan	5,099,393	-
Outstanding Claim	1,786,855	1,903,560
Re-insurance Premium Payable	632,748	321,175
Premium Deposits	1,130,356	774,026
	<b>49,852,129</b>	<b>72,887,622</b>
<b>Gross Fund (Assets-Liabilities)</b>	<b>174,991,386</b>	<b>166,336,305</b>
<b>LESS: Shareholders' Capital (Paid-up Capital)</b>	<b>180,000,000</b>	<b>180,000,000</b>
<b>Life Insurance Fund</b>	<b>(5,008,614)</b>	<b>(13,663,695)</b>



Chief Executive Officer (CC)



Director



Director



Chairman

Dated : Dhaka  
July 25, 2016

  
HAQUE SHAHALAM MANSUR & CO.  
Chartered Accountants

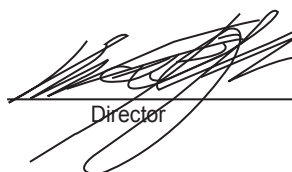
**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**STATEMENT OF CHANGES IN STOCKHOLDERS EQUITY**  
 FOR THE YEAR ENDED 31ST DECEMBER, 2016

Particulars	Share Capital	Share Premium	General Reserve	Retained Earnings	Other Reserve	Total
Balance as on 01 January 2016	180,000,000	-	-	-	-	180,000,000
<b>Balance as on 31 December 2016</b>	180,000,000	-	-	-	-	<b>180,000,000</b>

The annex notes form an integral part of these financial statements.

  
 Chief Executive Officer (CC)

  
 Director

  
 Director

  
 Chairman

Dated : Dhaka  
 July 25, 2016

  
 HAQUE SHAHALAM MANSUR & CO.  
 Chartered Accountants

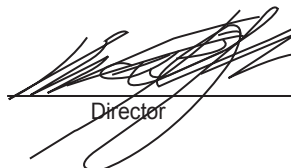
**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
(FORM "AA")

**Classified Summary of the Assets in Bangladesh**  
FOR THE YEAR ENDED 31ST DECEMBER, 2016

SL. No.	Class of Assets	Book Value Taka	Market Value Taka	Remarks
1	Treasury Bond	15,000,000	15,000,000	At Cost
2	Fixed Deposit with Bank (FDR)	146,000,000	146,000,000	At Cost
3	Cash in Hand and STD & Current Accounts	13,880,507	13,880,507	Realisable Value
4	Outstanding Premium	1,377,436	1,377,436	Realisable Value
5	Advances & Deposits	9,462,721	9,462,721	Realisable Value
6	Fixed Assets (at cost less accumulated depreciation)	27,154,766	27,154,766	WDV
7	Interest, Dividends and Rents Accruing but not due	9,043,123	9,043,123	Realisable Value
8	Preliminary Expenses	2,382,325	2,382,325	At Cost
9	Stamps & Printing materials in Hand	542,636	542,636	At Cost
	<b>Total</b>	<b>224,843,514</b>	<b>224,843,514</b>	

  
Chief Executive Officer (CC)

  
Director

  
Director

  
Chairman

Dated : Dhaka  
July 25, 2016

  
HAQUE SHAHALAM MANSUR & CO.  
Chartered Accountants



**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**NOTES ON THE FINANCIAL STATEMENT**  
FOR THE YEAR ENDED 31 DECEMBER, 2016

**1.0 Legal Status And Nature Of Business**

**1.01 Status**

Chartered Life Insurance Company Limited is a public limited company incorporated on 29th July 2013 under the Companies Act 1994. The registered office of the Company is situated at SANARC Complex, Level-02, 76, Shaheed Tajuddin Ahmed Sarani, Tejgaon, Dhaka-1208, Bangladesh.

**1.02 Nature of Business**

The Company is a life insurer licensed by Insurance Development & Regulatory Authority (IDRA) operating business in Bangladesh. The Company sell Individual Life Insurance Policy and Group Life Insurance Policy. The Company offers a wide variety of insurance products which fulfils the requirements of our present and prospective policyholders. The product portfolio of the Company feeds the following insurance lines:

Chartered-Three Payment Plan (C-3PP)  
Chartered-Five Payment Plan (C-5PP)  
Chartered-Endowment Plan- 1 (CEP-1)  
Chartered-Endowment Plan- 2 (CEP-2)  
Chartered-Money Back Plan (CMBP)  
Chartered-Group Endowment Plan (CGEP)  
Chartered-Group Term Plan (CGTP)  
Chartered-Single Premium Plan (CSP)  
Chartered-Pension Plan (CPP)  
Chartered-Child Protection Plan (CCP)  
Chartered-Child Education Plan (CEP)  
Chartered-Monthly Savings Plan (CMSP)  
Chartered-Manpower Export Plan (CMP)  
Chartered-Hajj Bima (CHB)  
Chartered-Denmohar Bima (CDB)

**2.00 Basis Of Presentation & Statement Of Compliance**

**2.01 Statement of Compliance**

These financial statements have been prepared on the historical cost basis and the following underlying assumption, measurement base, laws, rules, regulation and accounting pronouncements have been considered in preparing and presenting the financial statements:

- \* Going concern
- \* Accrual unless stated otherwise except for cash flow statement
- \* Historical cost convention
- \* The Insurance Act, 2010
- \* Insurance Rules 1958
- \* The Companies Act, 1994
- \* Income tax ordinance, 1984
- \* The Securities and Exchange Rules, 1987
- \* Comply with the relevant Bangladesh Accounting Standard (BAS) which is related to the financial statement as adopted by the Institute of Chartered Accountants of Bangladesh(ICAB)
- \* Where the requirements of the companies Act 1994, The Insurance act 2010, The Securities and Exchange Rules 1987 differ with the requirements of these standards, the requirements of the companies Act 1994, The insurance act 2010, The Securities and Exchange Rules 1987 take procedure.
- \* These financial statements have been prepared on the format of financial statements prescribed in the Insurance rules 1958 and SE rules 1987.

## **2.02 Reporting Currency & Level of Precision**

The financial statements are prepared in Bangladeshi Taka, which is the Company's functional currency. All financial information presented has been rounded off to the nearest taka. Figures in brackets indicate deduction.

## **2.03 Use of Estimates & Judgment**

The preparation of financial statements in conformity with the accepted accounting principles and standards requires that the company's management make estimates and assumptions that affect the reported amounts of income and expenses for the year end and reported balances of assets and liabilities. The estimates and assumptions used in the accompanying financial statements are based upon management evaluation of the relevant facts and circumstances of the date of financial statements.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimates are revised.

However, assumptions and judgment made by Management in the application of accounting policies that have significant effect on the financial statement are not expected to result in material adjustment to the carrying amount of assets and liabilities in the next year.

## **2.04 Reporting Period**

The financial period of the Company covers from 1st January, 2016 to December 31, 2016 of the calendar year.

## **2.05 Components of the Financial Statements**

The Financial Statements include the following components:

- \* Balance Sheet
- \* Life Revenue Account
- \* Cash Flow statement
- \* Statement of Life Insurance Fund
- \* Statement of Changes in Stockholders' Equity
- \* Classified summary of assets(Form AA) and
- \* Accounting policies and Explanatory Notes.

## **3.00 Summary Of Significant Accounting Policies**

The accounting policies set out below have been applied consistently in these financial statements.

### **3.01 Revenue Recognitions**

#### **3.1.1 Premium**

##### **3.1.1.1 Individual Life Policies**

First year premium is recognized when premium is received and the relevant policy is issued. Subsequent premium falling due under the policy is recognized as Renewal premium.

##### **3.1.1.2 Group Policies**

The premiums of Group policies are recorded after receipt of the premiums.

#### **3.1.2 Investments-Interest & Dividends**

Interest are accounted at gross value (before deduction of Income tax)

Investments in Government securities- Bangladesh Government Treasury Bond (BGTB) are stated at face values.

Interest income on investments are recognized on accrual basis for the number of days these are held taking into account effective yield on the instruments.

### 3.02 Re-Insurance

The Company maintains reinsurance arrangement with SCOR GLOBAL LIFE SE SINGAPORE BRANCH since its inception. The net retention of the company for individual life is Tk. 3(Three) lac per policy and for Group life Tk. 5(Five) lac per person of risk. Reinsurance premium is recorded as an expense evenly over the period of the reinsurance contract and off-set against the premium income of respective year.

The claim recoveries arising out of reinsurance contracts are off-set against the claims expenses of respective year.

### 3.03 Recognition of Fixed Assets-Tangible

These are capitalized at cost of acquisition and subsequently stated at cost less accumulated depreciation and impairment losses.

### 3.04 Depreciation on Fixed Assets-Tangible

Depreciation is calculated on Reducing Balance method at varying rates depending on the class and their estimated useful life as stated below.

Rate of providing depreciation are consistently applied.

Category of Assets	Rate of Depreciation
Furniture & Fixture	10%
Office Decoration & Design	10%
Office Equipment	15%
Motor car & Vehicle	20%

### 3.05 Stamps & Printing Materials in Hand

Stocks of stamps & printing materials etc in hand are valued at cost.

### 3.06 Taxation

i) The Company is engaged in life insurance business and its taxation is based on taxable income determined under the fourth schedule of the income Tax ordinance, 1984.

ii) As the profits and gains of the insurance business from all sources are to be computed in accordance with the provision in the fourth schedule of the income Tax Ordinance and not under different heads of income, the Management feels it is not necessary to make estimate of deferred tax assets/liabilities at this stage as per the provision of BAS-12.

### 3.07 Commission

These are direct cost incurred in acquiring and maintaining insurance policies.

Commission to insurance agents (less that on re-insurance) is classified under first year commission, Renewal commission and Group Insurance commission.

Allowance and commission (other than commission to insurance agents) represent all forms of remuneration and incentives paid to certain development officers, field force staff and insurance agents.

### 3.08 Premium Deposits

Premium deposit represents premium received but risk has not yet been accepted because of pending underwriting decision as on 31 December 2016.

### **3.09 Cash Flow Statement**

Cash flow statement has been prepared on direct method in accordance with BAS-7.

Cash flows from operating activities have been presented under direct method as outlined in the Securities and Exchange Rules 1987. For the purpose of cash flow statements cash and cash equivalents include in the following:" Cash in Hand

" Cash at Bank in Current & STD Accounts

### **3.10 Responsibility for Preparation & Presentation of Financial Statements**

The board of directors is responsible for preparation and presentation of financial statements U/S 183 of the Companies Act 1994 and as per the provision of "the framework for the preparation and presentation of financial statements "issued by the International Accounting Standards Committee (IASC) as adopted by ICAB.

**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST DECEMBER, 2016**

**04. Share Capital: TK. 180,000,000**

**Authorised Capital**

25,00,00,000 Ordinary Shares of Tk. 10 each

2016 TAKA	2015 TAKA
<b>2,500,000,000</b>	<b>2,500,000,000</b>

**Issued, Subscribed and Paid-up Capital**

18,00,00,000 Ordinary Shares of Tk.10 each fully paid up

<b>180,000,000</b>	<b>180,000,000</b>
--------------------	--------------------

SL. No	Name of the shareholders	Number of Shares	Face Value	Amount
1	Vice Principal Md. Abdus Shahid	900,000	10	9,000,000
2	Shykh Serai	1,800,000	10	18,000,000
3	Mohammad Nazim Uddin Khan	1,800,000	10	18,000,000
4	Md. Rezaul Karim	1,800,000	10	18,000,000
5	Unique Hotel & Resort Ltd. (Mohammad Golam Sarwar, FCA)	1,800,000	10	18,000,000
6	Ghulam Mustafa	900,000	10	9,000,000
7	Golden Oil Mills Ltd(Niaz Ahmed)	900,000	10	9,000,000
8	Shamshed Ali	1,116,000	10	11,160,000
9	GPH Power Generation Ltd(Md. Jahangir Alam)	1,800,000	10	18,000,000
10	Energypac Power generation Ltd(Md. Rabiul Alam)	1,800,000	10	18,000,000
11	Mohd. Imtiaz Ahmed	360,000	10	3,600,000
12	Durjay Khan Majlish	1,800,000	10	18,000,000
13	Zillur Rahman Jilu	612,000	10	6,120,000
14	Munayam Khan Babul	612,000	10	6,120,000
	<b>Total</b>			<b>180,000,000</b>

**05. Life Insurance Fund: TK. (50,08,614)**

This amount consists of:

Opening balance

(13,663,695) (20,563,814)

Previous year Adjustment

- 5,921,765

Increase/Decrease in Life Revenue A/C during the year

8,655,081 978,355

**Total**

**(5,008,614) (13,663,694)**

**06. Amount Due To Other Persons Or Bodies Carrying On Insurance Business:**

**632,747 321,175**

The above amount is payable to SCOR Global Re. Singapore branch on account of reinsurance premium

**07. Estimated Liabilities in respect of Outstanding Claim due or intimated:**

The above balance is made up as follows:

**Outstanding Death Claims**

**1,786,855 1,903,560**

**08 Loan From Director: TK. 3,38,20,371**

Opening balance

61,820,371 61,820,371

Add:Addition During the Year

- -

Sub Total

61,820,371 61,820,371

Less: Payment During the Year

28,000,000 -

**Total**

**33,820,371 61,820,371**

The above balance is made up as follows:

SL. No	Name of the shareholders	2016 TAKA	2015 TAKA
1	Shykh Serai	4,831,482	8,831,482
2	Md. Rezaul Karim	4,831,482	8,831,482
3	Unique Hotel & Resort Ltd (Mohammad Golam Sarwar, FCA)	4,831,482	8,831,482
4	Ghulam Mustafa	2,415,740	4,415,740
5	Golden Oil Mills Ltd(Niaz Ahmed)	2,415,740	4,415,740
6	GPH Power Generation Ltd(Md. Jahangir Alam)	4,831,482	8,831,482
7	Energypac Power generation Ltd(Md. Rabiul Alam)	4,831,482	8,831,482
8	Durjay Khan Mailish	4,831,481	8,831,481
	<b>Total</b>	<b>33,820,371</b>	<b>61,820,371</b>

**09 Loan From Brac Bank: TK. 50,99,393**

The Company had taken loan from Brac Bank Ltd. Against FDR No-1540302863178001, Lying with Brac Bank Ltd. Kawran Bazar Branch Amounting to BDT 60,00,000 its monthly Installment DBT 1,11,456.

Opening balance	5,400,000	
Add: Interest During the Year	-	-
Sub Total	5,400,000	-
Less: Payment During the Year	445,824	-
Total	5,099,393	-

**10 Sundry Creditors: TK.73,82,406**

The amount is made up as follows:

Agent Licence Fees	10.01	155,650	130,200
Audit Fees	10.02	75,000	75,000
FA-BM Commission Payable	10.03	2,498,282	2,608,714
Office Decoration & Design	10.04	346,489	1,408,583
Salary & Allowance	10.05	1,392,660	1,456,043
Tax & Vat deducted at source	10.06	2,318,854	2,389,950
Contribution Fund (FA to BM)		540,471	-
S M Bahauddin Jamal		55,000	-
Total		7,382,406	8,068,490

**10.01 Agent License Fees: Tk. 1,55,650**

These represents amounts received from various Development staff for Agents licenses fees which were under process and deposited gradually to the IDRA.

**10.02 Audit Fees: Tk.75,000**

The above amount have been subsequently paid in full.

**10.03 FA-BM Commission Payable: 24,98,282**

The above amount have been subsequently paid in full.

**10.04 Office Decoration & Design: Tk. 3,46,489**

The above amount have been subsequently paid in full.

**10.05 Salary & Allowance: Tk. 13,92,660**

The above amount have been subsequently paid in full.

**10.06 TAX & VAT Deducted at source: Tk. 23,18,854**

The above balance is made up as follows:

TDS-Employees salary	69,460	44,800
TDS-Office Rent	254,751	210,700
TDS-Commission	632,829	880,182
TDS-Suppliers	425,027	420,116
VDS-Suppliers	425,373	454,892
VDS-Office Rent	511,414	379,260
	2,318,854	2,389,950

**11 Premium Deposits: TK. 11,30,356**

Premium deposit represents premium received but risk has not yet been accepted because of pending underwriting decision as on 31 December 2016.

1,130,356	774,026
-----------	---------

**12 Invest In Statutory Deposit With Bangladesh Bank: TK. 15,000,000**

In compliance with section 23 & 24 of Insurance Act, 2010, the amount has been deposited into Bangladesh Bank for which the Bangladesh Bank has issued 5 years Bangladesh Government Treasury Bond (BGTB) in favour of the company. Interest earned and received during the year has been duly accounted for.

**13 Fixed Deposit With Bank: TK. 14,60,00,000**

The above amount comprised as follows:

FDR With AB Bank, Kawran Bazar Branch.	100,000,000	104,147,500
FDR With AB Bank, Bosundhara Branch.	40,000,000	42,424,952
FDR With Brac Bank, Kawran Bazar Branch.	6,000,000	-
FDR With AB Bank, Principal Branch.	-	20,000,000
	146,000,000	166,572,452

**14 Interest, Dividends and Rents Accruing but not due: 90,43,123****15 Advances, Deposits & Sundry Debtors: TK.93,67,721**

The above is comprised as follows:

Advance against office Rent to Multi Drive Ltd.	3,900,225	8,607,465
Advance against office Rent to Umma Kulsum (Bogra)	20,000	32,000
Advance against office Rent to Mahabub (Mymensingh)	20,000	20,000
Advance against office Rent to Alkas (Rangunia)	19,500	19,500
Advance against office Rent to Talukder Monuruzzaman (Mirpur)	55,000	85,000
Advance against office Rent to Feroja Mahatab (Bijoynagar Dhaka)	104,000	-
Advance against office Rent to Morshed Alam (Jhalakati)	24,000	-
Advance against office Rent to Sadikur Rahman Khan (Moulavibazar)	100,000	-
Advance against office Rent to Md. Alamgir (Muradpur, CTG)	150,000	-
Advance against office Rent to Faridul Alam (Satkania, CTG)	42,000	-
Advance against office Rent to M/S Rejaul Islam (Satkhira)	94,446	-
Advance against office Rent to M/S Chowdhury & Co. (Barisal)	30,000	-
Advance against office Rent to Shahela Nazneen (Feni)	168,000	-
Advance against office Rent to Umme Kulsum Munni (Feni)	144,000	-
Advance against Printing	-	156,300
Advance against Motor Cycle	250,201	306,927
Sundry Debtors (Md. Mahmud Hasan)	-	1,075,000
Advance Against Salary	60,000	-
Advance Tax	4,186,349	3,483,047

**16 Cash At Bank: TK. 1,38,02,303**

The above balance is made up as follows:

Eastern Bank Limited, Banani Branch.	(1161360079794)	2,424,717	4,011,160
Eastern Bank Limited, Banani Branch.	(1161360099270)	7,405	3,677,282
Eastern Bank Limited, Banani Branch.	(1041060260243)	1,098,765	620,797
Dutch Bangla Bank Limited, Tejgaon Branch.	(227-120-244)	2,304,647	-
B-Kash	(01764650800)	380,080	-
Al-Arafah Islami Bank Limited, Kawran Bazar Branch.	(1171020002364)	688,680	1,306
Brac Bank Limited, Kawran Bazar Branch.	(1540102863178001)	2,156,461	770,243
Brac Bank Limited, Kawran Bazar Branch.	(1540202863178001)	4,216,138	2,387,007
Brac Bank Limited, Kawran Bazar Branch.	(1540202863178002)	267,461	-
City Bank Limited, Kawran Bazar Branch.	(1101493774001)	200	890
City Bank Limited, Kawran Bazar Branch.	(3101493774001)	257,749	1,006,798
<b>Total</b>		<b>13,802,303</b>	<b>12,475,482</b>

**17 Cash In Hand: TK. 78,204**

The above balance is made up as follows:

Head Office		
<b>Total</b>	<b>78,204</b>	<b>57,283</b>

**18 Outstanding Premium: 13,77,436**

The above balance is made up as follows:

<b>Outstanding Premium</b>	<b>1,377,436</b>	<b>733,582</b>
----------------------------	------------------	----------------

The amount represents premium receivable as on December 31st 2016 for which grace periods did not expire as on the above date. Most of the outstanding premium amounts have been realized subsequently.

**19 Fixed Assets: 2,71,54,766****Cost**

Opening Balance	29,908,387	28,256,908
Add: Addition during the year	7,042,532	4,261,409
Add: Adjustment during the year	-	(2,609,930)
Balance as on December 31	36,950,919	29,908,387
<b>Depreciation</b>		
Opening Balance	6,667,957	4,103,361
Add: Depreciation charged during the year	3,128,196	3,315,908
Add: Adjustment during the year	-	(751,312)
<b>Balance as on December 31</b>	<b>9796153</b>	<b>6667957</b>
<b>Written down value</b>	<b>27,154,766</b>	<b>23,240,430</b>

Details of Fixed Assets are shown on Schedule - A

**20 Preliminary Expenses: Tk. 23,82,325****The above balance is made up as follows:**

Application Fees for Paid up Capital raising, Pay Order	5,000	5,000
Consent Fee (BSEC) Pay Order (Paid up Capital)	76,000	76,000
RJSC, Registration fees, Registration filling fee, Certified copy of MOA(1)+XII(1) & Memorandum Making and Actuary fees	1,326,325	1,326,325
Submission fees	375,000	375,000
IDRA Pay Order for Application	100,000	100,000
	500,000	500,000
	<b>2,382,325</b>	<b>2,382,325</b>

**21 Stock of Stamp & Printing Materials: 5,42,636**

Stocks of stamp and printing material in hand as at 31st December 2015 which is valued at cost.

The above balance is made up as follows:

Stock of Stamp	267,960	373,070
Stock of Printing & Stationary	274,676	275,431
	<b>542,636</b>	<b>648,501</b>

**22 Profit/Interest, Dividend & Rent: TK. 1,29,90,389**

The above balance is made up as follows:

Bank Deposit Interest	385,640	2,661,974
Statutory Deposit (Bangladesh Bank)	1,743,000	1,743,000
Fixed Deposit (FDR)	10,861,749	11,656,357
	<b>12,990,389</b>	<b>16,061,331</b>

**23 Others Income: TK. 61,907**

The above balance is made up as follows:


Sale of Calender	-	3,240
Others Income	61,907	1,140
	<b>61,907</b>	<b>4,380</b>

**24 Events After The Reporting Period:**

There was no major event that has occurred subsequent to the balance sheet date and affecting the operating results significantly.

  
 Chief Executive Officer (CC)

  
 Director

  
 Director

  
 Chairman

 Dated : Dhaka  
 21 May, 2017


  
 HAQUE SHAHALAM MANSUR & CO.  
 Chartered Accountants



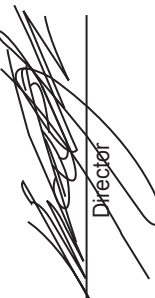
**CHARTERED LIFE INSURANCE COMPANY LIMITED**  
**FIXED ASSETS SCHEDULE**  
AS AT 31ST DECEMBER, 2016

Schedule-A


Sl. No.	Particulars	COST			Rate	DEPRECIATION			Written Down Value as at 31.12.2016	Written Down Value as at 31.12.2015
		Opening Balance	Addition during the year	Closing Balance		Opening Balance	Charged during the year	Closing Balance		
1	Furniture & Fixtures	7,124,841	1,228,973	8,353,814	10%	1,272,426	585,242	1,857,668	6,496,147	5,852,415
2	Office Decoration & Design	8,170,808	420,563	8,591,371	10%	1,323,812	684,700	2,008,512	6,582,859	6,846,996
3	Office Equipment	6,006,738	656,031	6,662,769	15%	1,007,759	749,847	1,757,606	4,905,163	4,998,979
4	Software	95,000	-	95,000	20%	-	19,000	19,000	76,000	95,000
5	Motor Car & Vehicle	8,511,000	4,736,965	13,247,965	20%	3,063,960	1,089,408	4,153,368	9,094,597	5,447,040
	<b>Grand Total</b>	<b>29,908,387</b>	<b>7,042,532</b>	<b>36,950,919</b>		<b>6,667,957</b>	<b>3,128,196</b>	<b>9,796,153</b>	<b>27,154,766</b>	<b>23,240,430</b>

  
Chief Executive Officer (CC)

  
Director

  
Director

  
Chairman

  
HAQUE SHAHALAM MANSUR & CO.  
Chartered Accountants

Dated : Dhaka  
July 25, 2016

**CHARTERED LIFE INSURANCE COMPANY LIMITED**

Annexure 1  
Key Financial Indicators

SL No	Particulars	TAKA	TAKA	TAKA
		2014	2015	2016
1	First Year Premium Income	23,392,769	36,299,375	42,312,778
2	Renewal Premium Income	-	8,070,561	20,534,425
3	Group Insurance Premium	4,146,663	8,708,817	7,117,954
4	Gross Premium	27,539,432	53,078,753	69,965,157
5	Reinsurance Premium	260,454	340,532	659,290
6	Net Premium(4-5)	27,278,978	52,738,221	69,305,867
7	Retention Ration(6/4) (%)	99	99	99
8	First Year Premium Income Growth(%)	-	55	17
9	Renewal Premium Income Growth(%)	-	-	154
10	Gross Premium Income Growth(%)	-	93	32
11	First Year Commission Paid for acquisition of Insurance business		18,166,129	24,541,960
12	Second Year Commission Paid for acquisition of Insurance business	-	810,303	2,129,614
13	Third and later Year Commission Paid for acquisition of Insurance business	-	-	232,966
14	Total Commission Paid for acquisition of Insurance business(11+12+13)	9,566,675	18,976,432	26,904,540
15	First year commission/First Year Premium(%)	41	50	58
16	Second Year Commissions/Second Year Renewal Premium	-	10	14
17	Third and later Year Commissions/ Third and Later year Premium	-	-	5
18	Management Expenses (Note-1)	64,388,199	65,911,031	71,602,100
19	Allowable Management Expenses	21,815,841	38,382,985	38,594,337
20	Excess Management Expenses(18-19)	42,572,358	27,528,046	33,007,763
21	Excess Management Expenses Ratio(%)	195	72	86
22	Overall Management Expenses Ratio(%)	234	124	102
23	Renewal Expenses Ratio(%)		341	160
24	Claims Paid	-	1,914,546	2,100,983
25	Claims/Gross Premium(%)	-	4	3
26	Total Commission Expenses/Gross Premium (%)	35	36	38
27	Investment Income	1,743,000	13,399,357	12,604,749
28	Investment Income/Gross premium(%)	6	25	18
29	Yield on life Fund(%)	-25.15%	-56.27%	-80.60%
30	Conservation Ratio(%)	-	29	39
31	Second policy year lapse Ratio(%) by number of policies	-	48%	72%
32	Third policy year lapse Ratio(%) by number of policies	-	-	77%
33	Fourth policy year lapse Ratio(%) by number of policies	-	-	-
34	Fifth policy year lapse Ratio(%) by number of policies	-	-	-
35	Sixth policy year lapse Ratio(%) by number of policies	-	-	-

SL No	Particulars	TAKA	TAKA	TAKA
		2014	2015	2016
36	Second policy year lapse Ratio(%) by Premium Amount	-	35%	61%
37	Third policy year lapse Ratio(%) by Premium Amount	-	-	78%
38	Fourth policy year lapse Ratio(%) by Premium Amount	-	-	-
39	Fifth policy year lapse Ratio(%) by Premium Amount	-	-	-
40	Sixth policy year lapse Ratio(%) by Premium Amount	-	-	-
41	Market price per share(in BDT) at year end	-	-	-
42	Dividend yield(%)			
43	Outstanding premium as at 31st December	-	733,582	1,377,436
44	Total Investment as at 31st December	15,000,000	181,572,453	161,000,000
45	life fund as at 31st December	(20,563,814)	(13,663,695)	(5,008,615)
46	Total assets as at 31st December	246,821,244	239,223,927	224,843,514
47	Paid up capital as at 31st December	180,000,000	180,000,000	180,000,000
48	Paid up capital/ Total assets(%)	73	75	80
49	Net cash flow from operating activities	(19,230,339)	(14,394,398)	(1,698,837)
50	Net cash flow from investing activities	(9,438,778)	(159,842,818)	21,153,581
51	Net cash flow from Financing activities	21,896,560	(3,639,737)	(18,107,002)
52	Net change in cash and cash Equivalent	190,409,718	12,532,765	13,880,507

#### 53 First year and Renewal Premium Income

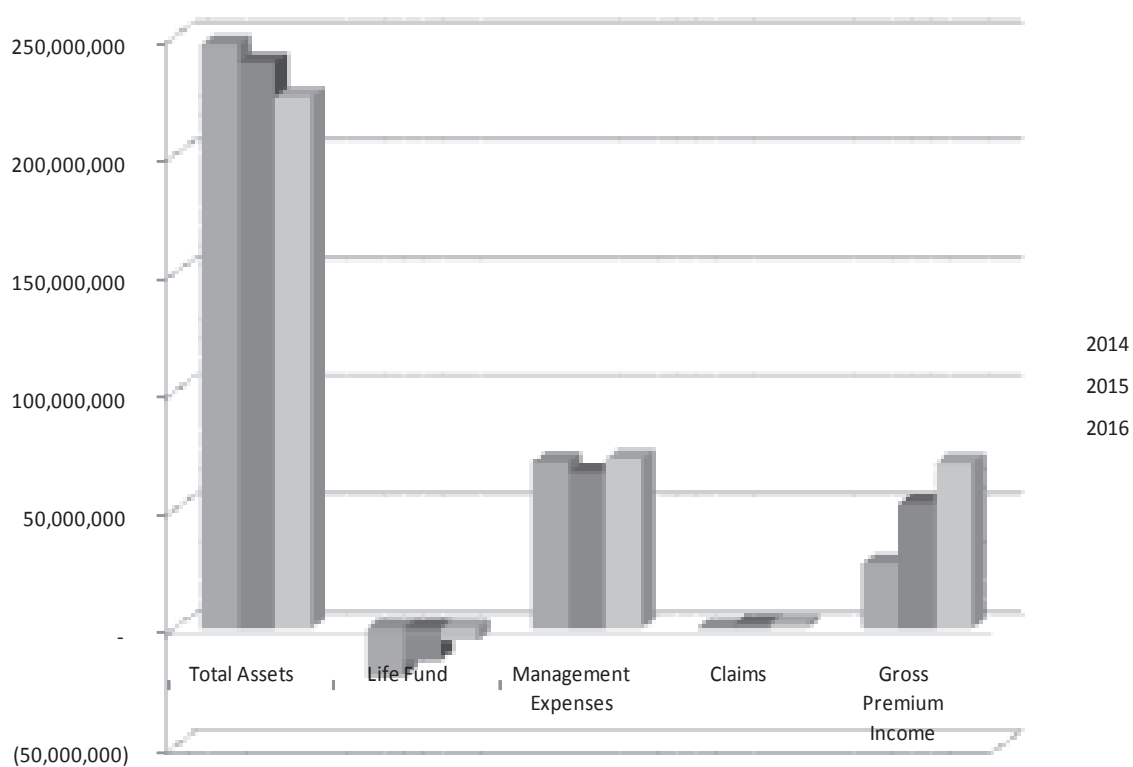
Year	2012	2013	2014	2015	2016	Description
	N/A	N/A	23392769	36299375	42312778	First Year premium Income
2012	N/A	N/A	N/A	N/A	N/A	Renewal Premium out of the policies issued in 2012
2013	N/A	N/A	N/A	N/A	N/A	Renewal Premium out of the policies issued in 2013
2014	N/A	N/A	N/A	N/A	5123159	Renewal Premium out of the policies issued in 2014
2015	N/A	N/A	N/A	8070561	15411266	Renewal Premium out of the policies issued in 2015

#### 54 Number of First year and Renewal policies

Year	2012	2013	2014	2015	2016	Description
	N/A	N/A	3569	2,687	3,088	Number of New policies issued
2012	N/A	N/A	N/A	N/A	N/A	Number of policies renewed out of the policies issued in 2012
2013	N/A	N/A	N/A	N/A	N/A	Number of policies renewed out of the policies issued in 2013
2014	N/A	N/A	N/A	N/A	705	Number of policies renewed out of the policies issued in 2014
2015	N/A	N/A	N/A	734	977	Number of policies renewed out of the policies issued in 2015

## 55 BAR DIAGRAM

Particulars	2014	2015	2016
Total Assets	246,821,244	239,223,927	224,843,514
Life Fund	(20,563,814)	(13,663,695)	(5,008,615)
Management Expenses	70,309,963	65,911,031	71,602,100
Claims	-	1,914,546	2,100,983
Gross Premium Income	27,539,432	53,078,753	69,965,157



## Chartered Life Insurance Company Ltd.

SANARC Complex, 76, Shahid Tajuddin Ahmed  
Sharani, Tejgaon, Dhaka-1208, Bangladesh  
Tel: +88-02-8878196-7, Fax: +88-02-8878196  
Email: mail@chartereditlifebd.com

### PROXY FORM

I/We.....

Of.....

.....being a Member of Chartered Life Insurance Company Ltd., do hereby appoint Mr. /Mrs.

of.....

either of them may, in writing, appoint anyone to act as my proxy at the 3rd Annual General Meeting of the Company to be held on Thursday of 29th September 2016 and at any adjournment thereof.

As Witness my/our hand this..... day of.....2016.

.....  
Signature of Proxy

Revenue  
Stamp of  
Tk. 20/=

.....  
Signature of Shareholder(s)

Folio/BO ID No. of the Shareholder(s):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

No. of shares held.....

#### Notes:

1. A member entitled to attend and vote in the AGM may appoint a proxy to attend and Vote on his / her behalf.
2. The Proxy Form, duly filed and stamped must be deposited at the corporate office of the Company at least 48 hours before of the meeting.
3. Signature of the member(s) must be accordance with the Specimen Signature recorded with the Company.

## Chartered Life Insurance Company Ltd.

SANARC Complex, 76, Shahid Tajuddin Ahmed  
Sharani, Tejgaon, Dhaka-1208, Bangladesh  
Tel: +88-02-8878196-7, Fax: +88-02-8878196  
Email: mail@chartereditlifebd.com

### ATTENDANCE SLIP

I/we do hereby record my/ our attendance at the 3rd Annual General Meeting (AGM) of the Company being held on Thursday of

29th September 2016 at Head Office, SANARC Complex, 76, Shahid Tajuddin Ahmed Sharani, Tejgaon, Dhaka-1208, Bangladesh

Name of the Shareholder(s) / Proxy.....

Folio/BO ID No. of the Shareholder(s):

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

No. of Shares held: .....

.....  
Signature of Shareholder(s) / Proxy

Note: Please present this attendance slip at the registration counter on or before 4.00 p.m of the AGM date. Children and Non-Shareholders will not be allowed at the meeting.





# Chartered Life

**Insurance Company Ltd.**

SANARC Complex, 76, Shahid Tajuddin Ahmed  
Sharani, Tejgaon, Dhaka-1208, Bangladesh  
Tel: +88-02-8878196-7, Fax: +88-02-8878196  
Email: [mail@charteredlifebd.com](mailto:mail@charteredlifebd.com)